



**EMS for Children Advisory Committee  
Bridgeport Conference Center  
Meeting Minutes  
September 9, 2015**

<b>CORE Members Present</b>	<b>CORE Members Absent</b>	<b>Attended</b>
Nurse with Emergency Pediatric Experience	▪ <b>Marty Hurley, RN, Co-Chair</b>	No
Physician with pediatric training (e.g. pediatrician or pediatric surgeon)	▪ <b>Melvin Wright, DO</b>	Yes
Emergency physician (a physician who primarily practices in the emergency department; does not have to be a board-certified emergency physician)	▪ <b>Nimish Mehta, M.D.</b>	No
	▪ <b>Dr. Marshall</b>	No
Emergency Medical Technician (EMT/Paramedic who is currently a practicing, ground level pre-hospital provider (i.e., must be currently licensed and riding in a patient care unit such as an ambulance or fire truck)	▪ <b>Karen Scheuch,</b>	Yes
EMS State agency representative (e.g., EMS medical director, EMS administrator)	▪ <b>Michael Mills, M.D.</b>	Yes
EMSC Principal Investigator	▪ <b>Sherry Rockwell</b>	Yes
EMSC Grant Manager	▪ <b>Vicki L. Hildreth</b>	Yes
Family Representative	▪ <b>Todd Rundle, Co-Chair</b>	Yes

<b>HRSA RECOMMENDED Members</b>		<b>Attended</b>
Hospital Association Representative	♦ <b>Samantha Stamper</b>	Yes
	♦ <b>Lisa Green</b>	No
State Trauma Manager	♦ <b>Steve Edmond, RN, BS</b>	Yes
EMS Training Manager	♦ <b>John Thomas, EMT-P</b>	Yes
Tribal EMS Representative	♦ N/A	N/A
Data Manager	♦ <b>Robert Dozier, MA</b>	No
School Nurse	♦ <b>Trudi Anderson, RN</b>	No
Ambulance Association Representative	♦ <b>Connie Hall</b>	Yes
Child death review representative	♦ <b>Trish McCay</b>	No
Fire-based EMS representative	♦ <b>Alisha Samples, EMT-P</b>	Yes
Police representative	♦ <b>Sgt. David Nelson</b>	No
	♦ <b>Ana Pile</b>	Yes
Bioterrorism representative	♦ Vacant	N/A
Disaster preparedness representative	♦ Vacant	N/A
Parent teacher association representative	♦ Vacant	N/A
Recipient of MCH block grant for CSHCN	♦ <b>Mekell Golden</b>	Yes
	♦ <b>Terra Hoff</b>	Yes

Highway Representative	◆ <b>Cindy Cramer</b>	No
	◆ <b>Chris Kinsey</b>	No

<b>Additional Participants</b>		<b>Attended</b>
EMS Field Provider	<b>Mike Cunningham, EMT-P</b>	No
Injury Prevention Program	<b>Patty McGrew</b>	Yes
WVOEMS	<b>Melissa Kinnaird</b>	Yes
Division of Threat Prep	<b>Yolanda Sowards</b>	Yes
State Fire Marshall's Office	<b>Mark Lambert</b>	No
	<b>Kenneth Tyree</b>	No
EMS Advisory Council	<b>Stephen McIntire, EMT-P</b>	Yes
ASPEN – Prevent Suicide WV	<b>Barri Faucett</b>	No
WV Poison Center	<b>Elizabeth Scharman</b>	No
BHHF	<b>Beverly Campbell</b>	No
WV Governor's Highway Safety	<b>Charles Kessell</b>	No
WV School-Based Health Assembly	<b>Kelli Caseman</b>	No
WV School of Medicine and WVU Healthcare	<b>William A. Tippetts, MD</b>	No
	<b>Charles J Mullett, MD</b>	No
Logan Regional Medical Center	<b>Robby Long, DO</b>	No
	<b>Todd Berry, DO</b>	No
Weirton Area Ambulance and Rescue Squad	<b>Rick Antol, EMT-P</b>	No
West Virginia School of Medicine and WVU Health	<b>Thomas Marshal M.D.</b>	No
WVU Dialectical Behavior Therapy Services Program; Department of Behavioral Medicine & Psychiatry; WVU School of Medicine	<b>Patrick L. Kerr, Ph.D.</b>	Yes
Division of Trauma, Categorization, and Designatio, RETI	<b>David Kappel, MD</b>	Yes
Logan County Emergency Ambulance Service Authority (LEASA)	<b>Ray Bryant, EMT-P</b>	Yes
Family Area Network	<b>Deana Nibert Spaulding</b>	Yes
Cabell County EMS	<b>Marsha Knight, EMT-P</b>	Yes
City of Martinsburg Fire Dept.	<b>Jamie Weller, EMT-P</b>	No
	<b>Matt Largent</b>	No
I/DD	<b>Cassandra L. Toliver</b>	No
WVU Center for Excellence in Disabilities	<b>Patty Boyce</b>	Yes
WVEMSTSN	<b>Nancy Price</b>	No
	<b>Jim Donathan</b>	No
	<b>Gail Dragoo</b>	Yes
	<b>Allisynne Dunlap</b>	No
	<b>Rocki Louden</b>	Yes
	<b>Laura Forren</b>	No
Field Provider	<b>Craig Horn</b>	No
Jon Michael Moore Trauma Center WVU-H	<b>Stephanie Harris, EMT-P</b>	No
	<b>Holly Treen, RN</b>	Yes

CAMC	<b>Doug Douglas, RN</b>	No
Clarksburg Fire Department	<b>Cindy Murphy</b>	Yes
Women and Children's Hospital and CAMC Memorial	<b>Debbie Gilbert</b>	No
Emergency Nurses Association	<b>Daniel Summers</b>	No
WVCAN Director of Program Services	<b>Grace Stewart</b>	Yes
WVCAN Program Services Specialist	<b>Caitlin Smith</b>	Yes
Weirton Area Ambulance and Rescue Squad	<b>Olan Leonard</b>	Yes
Minnie Hamilton Health Systems	<b>Brett Wellman</b>	No
Marion County Rescue Squad	<b>Michael Angelucci</b>	No
	<b>Stephanie Vandetta</b>	Yes
	<b>Tim Curry</b>	Yes
Health Net	<b>Debbie Kyle</b>	Yes
WV Legislature	<b>Amy Summers</b>	Yes
	<b>Linda Longstreth</b>	No
Kanawha County Emergency Ambulance Authority	<b>Mike Jarrett</b>	No
Former Provider	<b>Stephen Samples</b>	Yes
Office of the Chief Medical Examiner	<b>Maggie Molitor</b>	Yes
WVDHHR Bureau for Behavioral Health and Health Facilities - Division of Intellectual and Developmental Disabilities	<b>Jason Duesenberry</b>	Yes
WVU Department of Pediatrics	<b>Lee Pyles</b>	Yes

**Welcome** (Todd Rundle)

Todd Rundle, Chair, called the meeting to order. There was an introduction of all members present, as well as and additional participants. The meeting minutes for the June 10, 2015 were reviewed. A motion to approve the minutes was made by Dr. Mel Wright and was seconded by Karen Scheuch; the minutes were approved.

**Office of Emergency Medical Services Update** (Melissa Kinnaird)

The report was given by Melissa Kinnaird, Director, WV Office of EMS. Ms. Kinnaird reported on the staff vacancies and stated that this is the fewest number of vacancies in the last seventeen months. An annual report that OEMS has developed will be available on the EMS website soon. Melissa reports that there is approximately 8,000 EMS certified personnel in the state but only about 3,000 of those are practicing at this time which is a trend that has been going on for a number of years. They are working on an administrative policy to deal with people that have had issues in the past whether it was legal or performance based for them to possibly be given a second chance. Over the past year there have been approximately a half million runs, 50 to 55 percent have been BLS, 24 to 30 percent ALS. Sixty percent of transports have been to hospitals with additional transports to homes, medical offices, nursing homes, with some transports ending at the jail. Not all EMS calls are recorded due to the patient having expired before arrival, the call may be canceled, patient may refuse care, treatment can be rendered and transport may be provided by private vehicle or law enforcement. The 25 most used drugs have been associated with issues related to shortness of breath, pain and diabetes. Correspondingly the 25 most used procedures are for shortness of breath, cardiac issues, diabetes and pain. Even with the geographic challenges that EMS agencies face 75% are in route within one minute, 95% are in route within six minutes and are

on scene within 14 minutes, 95% being on scene within 35 minutes. There are currently 206 licensed agencies throughout the state with 1200 emergency vehicles being permitted. Related to certification, the majority, 83 percent of applications are processed with the rest not completing the process because they didn't get their finger prints taken or there is some issue preventing their certification. Seventy percent of applications are complete within 60 days and of initial applications 80% are completed in 30 to 40 days. Approximately 50% of EMT's pass their National Registry exam. Paramedics are at a 2:1 ratio of failing the National Registry exam. There is an online complaint system and there have been approximately 170 complaints from the system in the last year. There are five regional command centers and the distribution of runs throughout the five regions is fairly equitable but WV medical command encompasses 26 counties so they have a little bit higher distribution of calls than other regions. The performance improvement system is working well, and it is a non-punitive system.

### **OEMS Medical Director Updates (Michael Mills, DO)**

Dr. Mills reported that there are several new initiatives. One was the Narcan legislation which allowed the WV Office of EMS to be the regulatory agency. They taught protocols, the course, the trainers, and they are responsible for tracking the use of Narcan in the field. They have formalized the protocol review process. The protocols released in 2015 are already being revised and updated. The process is that up through August of each year they will review protocols and make determinations for changes. At the October meeting they will finalize the recommendations which will give November – December for rollouts and move the education process forward with the protocol changes that will take effect in 2016. This will be an ongoing process to ensure that the protocols are up to date. They are exploring an online video such as the Blackboard system for training. The End of Life Registry will enable EMS personnel to call medical command with the patient's name and date of birth and they can access the information to provide the treatment for the patient. If you go to the WV End of Life program online, you will see approximately 30 videos that will explain the forms, the process, as well as the legal issues involved. Community paramedicine is becoming a national trend but it is not available in WV yet due to lack of funding. Texas has a really good model for the program. Dr. Mel Wright will be the Medical Policy and Care Committee (MPCC) Pediatric Representative and will begin attending these meetings. This will help meet EMSC Performance Measure 79.

### **Division of Trauma, Designation and Categorization (Sherry Rockwell)**

Ms. Rockwell reported that there are still 35 trauma centers. Thirty-five out of 51 hospitals have been designated. Stroke designation is still in the process. She reports that there will be a Stroke Conference on November 20 at the Bridgeport Conference Center and continuing education medical credits will be available. The state trauma audit review is conducted every six (6) months. All the trauma centers get together and do a day long case presentation. The next audit review will be October 31<sup>st</sup> in Wheeling at the Ohio Valley Medical Center. There are CMEs available for nurses, physicians, paramedics, and EMT's. They are in the process of working on the regional medical review committees. There is one that is up and functioning and the second one will be functioning in January. The EMSC for Children Program was audited; specifically performance measures 74-75 which looks at acute care facilities' readiness to treat medical emergencies and trauma emergencies. WV received a five (5) out of five (5) where we met the performance indicators. This specifically was a review of the ARK program. HRSA has asked if the ARK document could be share with other states and U.S. territories. There are now policies and procedures concerning ARK. She also reports that Vicki Hildreth has submitted a request for some carryover dollars that we could use to maybe support a Pediatric Symposium. This request was approved.

## **EMSC Updates** (Vicki Hildreth)

### **New EMSC Advisory Committee Appointments**

Health Resources and Services Administration (HRSA) has a core group of members and a recommended list of EMSC Advisory Committee participants. In addition to these recommendations, West Virginia has added another group of “Additional Participants”. Mailings for the EMSC Advisory Committee now go out to 70 plus people. The focus has been on filling some of the vacant positions. Amy Summers and Linda Longstreth are now the legislative representatives; Dr. Marshall from United Health Care (UHC) is going to be our Emergency Physician (ACEP) representative; Connie Hall is going to be our Ambulance Association representative. Maggie Molitor will replace Trish McCay as the Child Fatality Review Team representative, and Yolanda Sowards will represent Disaster preparedness.

### **ALS/BLS Practical Skillset Video**

The ALS/BLS Practical Skillset video is now available online on the WVOEMS/EMSC website under the training category. Information was sent out to all EMS field providers listed in CIS. WVEMSTSN was responsible for the distribution of the revised DVD to all EMS agencies.

### **Every Digit Counts: Reduction of Pediatric Medication Dosage Errors Project**

Posters were designed for EMS agencies and hospitals as a reminder of the pounds to kilograms conversion and to lock scales to only weigh in kilograms. EMS agencies and hospitals received posters that were designed with different messages specific to their needs. WVEMSTSN was responsible for the distribution to all hospitals and EMS agencies.

### **Pediatric Symposium**

The carryover money was approved. Ms. Hildreth is going to begin working with Dr. Kappel on a couple of symposiums. There were several good suggestions from the last symposium. Locations for future symposiums were discussed. Ms. Dragoo would like to see trainings in the eastern panhandle. Karen Scheuch doesn't feel that having a training in Martinsburg will pull the numbers. She feels that the Morgantown/Clarksburg area will be close enough. Ms. Dragoo mentioned Elkins and Ms. Scheuch stated that she thought that would be great without it being a tremendous hardship on anybody. It was decided on Morgantown/Elkins area for one. Mr. Rundle states that with the agenda they are discussing, he thinks that Parkersburg would be good location because they have approximately 50% of the clinics with physicians for Children with Special Health Care needs in the entire state which would help pull the numbers. Ms. Hildreth reported that Parkersburg trainings usually have lower attendance. Mr. Rundle stated that he had personally attended S.T.A.B.L.E. training and it was a very good training. Ms. Rockwell reminded everyone that weather can be an issue getting people to the trainings when choosing a location. Ms. Hildreth stated that there has been as much as a 50% no-show rate. It was suggested charging a small registration fee. Ms. Hildreth stated that if she has the training catered it can be \$15.00 to \$20.00 each to pay for the meal at a facility. It was suggested charging \$25.00. Ms. Dragoo states that \$5.00 can be a lot for some people. Ms. Rockwell discussed having a graduated fee schedule. EMS providers would pay \$15.00 and everyone else \$25.00. Members are concerned that the volunteers are the ones that are going to have a problem with the fees versus the career agencies. It was suggested that volunteer agencies attend for free, EMS providers \$15.00 and everyone else \$25.00. Right now about 25% of our agencies are volunteers which is around 2,000 individuals. It was also suggested charging a fee and when they attend they get their check back. Tuition waivers or stipends were also mentioned. Ms. Dragoo suggested that the chairperson appoint a committee to work on the issues of charging for the trainings. The committee will consist of Vicki Hildreth, Todd Rundle, Karen Schuech, Sherry Rockwell, and Rocki Loudon.

### **S.T.A.B.L.E**

Ms. Hildreth reported that she has \$3000 to \$4000 for another S.T.A.B.L.E. class. She would like to do one in Huntington because the last one was canceled due to weather. She reports that she has had a lot of request for the training. She added that they have had the class in every EMS. She also asked for suggestions on where to have the second one. It was decided to have it in Flatwoods because it is the geographical center of the state with easy access. Ms. Rockwell made the motion for the S.T.A.B.L.E training to be held in Flatwoods and Ms. Scheuch seconded the motion. The motion passed. Ms. Hildreth will get with her speakers to determine a date.

### **Safe Driving Video**

After the last meeting, multiple e-mails were sent to try to push this project through the purchasing system. The advertising company was contacted and asked for their deadline which they said was August 28<sup>th</sup> or the project wouldn't happen because the funding expired September 30<sup>th</sup>. The purchase order was received last Tuesday and they had eight days to coordinate with the advertising firm, the different people to interview, and the location for the production company to film. The Safe Driving Video filming was completed. Ms. Spaulding spoke to the committee members about her daughter, Andrea Bailes, who was killed by a drunk driver when she was 14. The person who killed Andrea had been arrested nine times prior for drunk driving, but it was a misdemeanor charge. Andrea's family formed Andrea's Army and worked with the family of Willie Shuman, who was also killed by a drunk driver the day before he was to leave for the Air Force, to help pass "Andrea and Willy's Law" which makes it a felony to injure or kill someone while under the influence. Vicki has received the first cut of the video. She reported that she should have the finale copy of the DVD in hand by September 30<sup>th</sup>.

### **Family Area Network (FAN) Update** (Todd Rundle)

Mr. Rundle reported that Ms. Spaulding is one of the new FAN representatives. He stated that as FAN representative they should take a copy of this video to every magistrate or the circuit judge in each county and that every first offense DUI should be shown this video. He has drafted a letter to go to the Legislature to request extra funding for the committee. He made a motion to develop a fact sheet to distribute to the Legislative. He stated that prior to 2009, EMSC received line item funding of \$50,000. Dr. Wright made the motion to send this out from the EMSC Advisory Council; Debbie Kyle seconded it. Motion carried.

Mr. Rundle attended the EMSC national meeting in Philadelphia for our state as the FAN representative. He stated that he had to report on West Virginia's performance measures. He stated that about half in attendance already knew about the ARK program. In addition to questions there were several states who asked if they could get additional information on how it was developed, etc.

### **Cindy Murphy: Operation Not One More**

Captain Cindy Murphy reported that in addition to Harrison County they are hoping to include Tucker County this year in giving all first graders a 10 year smoke detector. Last year they gave out 188 smoke detectors. There was a fire in a home where one of the donated smoke detectors had been installed and the smoke detector saved the lives of those in the home. She also reported that with the money donated by the committee members during the March meeting, she was able to purchase enough smoke detectors for first graders in an entire school. Mr. Rundle said that we would take up another collection at our December meeting.

### **Behavioral Emergencies: Train-the-Trainer** (Patrick L. Kerr, Ph.D.)

Dr. Kerr circulated the current Progress Summary of the subcommittee for the EMSC Advisory Committee. The task for the sub-committee is to develop guidelines for the management of

behavioral/psychiatric emergencies by EMS providers. The target date for completion of Phase I of the project is October 1, 2015. They have scheduled a training process or hands on train-the-trainers to provide training to EMS on logistical safety strategies during B/PEs planned for November. The sub-committee has developed a guideline manual. There will be a final product available at the December meeting for review by the EMSC Advisory Committee. It will be available electronically to the EMS providers statewide and it will be disseminated at the training that goes along with the process in December. Dr. Kerr discussed the restructuring of the tasks and the reasoning behind the restructuring as well as the development of the different phases of the project.

Ms. Hildreth stated that they had also discussed pulling the school system and law enforcement. She also reported that Dr. Wright, Dr. Kappel and Olan Leonard are a part of this sub-committee.

Ms. Hildreth reported that Marsha Knight with Cabell County EMS was able to secure a grant for \$5000 to cover the training in November.

Mr. Rundle discussed with the subcommittee that a lot of what his staff works on is making sure that restraints are not being used because the school system and they are providing positive behavior when they supposed to. He reported that inappropriate restraints are being used a lot because they didn't develop a support program which is in violation of federal and state regulations.

#### **WV Child Advocacy Network (Caitlin Smith)**

The CAC provides a safe, child friendly facility where child protection, criminal justice and child treatment professionals work together to investigate abuse, hold offenders accountable, and help children heal. Ms. Smith discussed the Medical Initiative. Child Advocacy Centers (CAC) operate from a set of national standards that are evidenced based and are reviewed approximately every five years based on current research. Part of that investigation shows that children should have access to medical care from someone who has specialized training. There is a baseline training that people are supposed to have when they are working with a child advocacy center. At this time there are 35 people with the specialized training. The program received its foundation funding in 2012. They looked at what was working and where were the gaps to develop some protocols to see how children would receive care and provide ongoing training for providers who see the children. They developed two protocols, one for any medical professional responding to suspected sexual abuse and one for suspected physical abuse. They developed a directory of 36 current professionals. The CAC has information on line at [www.wvchamp.org](http://www.wvchamp.org) and at [www.wvcan.org](http://www.wvcan.org).

#### **LUNCH**

#### **Always Ready for Kids (Melvin Wright, DO)**

Dr. Wright reported that they had just finished the reverification process for Roane General Hospital and Pleasant Valley Hospital. There were two minor issues that they were going to address on the site visits and then they will be reverified. There are no current applications pending. He reported that the ARK Medical Advisory Team is scheduled to conduct the annual review of the program. They will be reviewing the document to make sure that all of the criteria are consistent with the policy set forth by the American Academy of Pediatrics and by ACP Emergency Physicians. Due to the interest in the program from the surrounding states and throughout the region that they are going to further publicize it and they are in the process of drafting a descriptive article to see if it can be published, possibly in the Journal of Pediatrics and the West Virginia Medical Journal.

Dr. Wright informed us that he will be speaking at the American Academy of Pediatrics national conference in Washington D.C. in October on Emergency Preparedness in the Office. He is taking the ARK program to show them how they set up small emergency departments and how they can apply that to their own practice.

### **Marion County Rescue Squad Children's Events (Tim Curry and Stephanie Vandetta)**

Tim Curry reported that they are using the information sent out last month by EMSC regarding pediatric medication dosage errors to put together continuing education programs that they can use to help reduce errors. They are working on trying to keep the children healthier in schools in conjunction with the Chestnut Mountain Range in Morgantown where 600 middle school students ran a 5k. They are also offering American Heart Association CPR to all high school students. Mr. Curry reported that they had surveyed the comfort level on pediatric calls with all their employees who run calls and he reports that the results show that is most everyone's worst call so they will be providing continuing education in order to mitigate this issue. Ms. Hildreth thanked Mr. Curry and Ms. Vandetta for attending and sharing with the EMSC Advisory Committee the great work that Marion County Rescue Squad is doing.

### **EMSAC (Steve McIntire)**

Mr. McIntire reported that the WV EMS Advisory Council had met the previous day. They sent out a survey to all EMS providers totaling about 7000 providers of which they got about a 10% return. There is a small committee going through the surveys and they are looking for things regarding pediatrics that he can bring back to the EMSC Advisory Committee. He also wanted to point out that there is a lack of paramedic training programs and that the current programs in the state are dwindling and out of state programs are coming to a halt also. Results of the surveys that were returned show that paramedics are in other roles including supervisory and are not out in the field. The American Heart Association approached Harrison County and said that they have 4000 CPR Anytime Mannequins, 2000 children, 2000 adults. They have partnered with United Hospital Center. They are working with them to give every brand new mother an infant Anytime resuscitation kit and giving inpatient cardiac cath patients adult Anytime Mannequins. They also gave away about 400 kits, 200 infant, 200 adult, at the Italian Heritage Festival.

### **Law Enforcement Update (Ana Pile)**

Detective Ana Pile with the Kanawha County Sheriff's Department. She discussed the Handle with Care program which is a statewide initiative currently being utilized in Kanawha County. In Kanawha county when the police officer responds to a call where there are children the officer gets the child's name and where they go to school and gives it to the designated person at the department with a brief description of what happened. A form titled Handle with Care is filled out and sent to the child's school so that school personnel can watch the child for any problems that may be related to the episode at home, offer assistance and intervene to help the child. The school personnel are not made aware of what had happened, just that something did happen and "handle the child with care". She explained that the department does not have any training other than the procedure to let the school know and she is not aware of what kinds of training the school personnel have. She stated she is not aware of any other counties in the state, other than Kanawha, with this program.

### **Children with Special Health Care Needs (Mekell Golden/Terra Hoff)**

Ms. Golden reported that their program provides coordination care clinics in the medical home. She reports that Parent Network Support Specialist are out completing assessments with them. There are eleven offices throughout the state. She reviewed notes from the directors before her and



noticed that the last needs assessment was five or six years ago. What was developed from that needs assessment was they need to develop resources to help EMS providers to provide better care. The resources were awareness of CSHCN and their communities, they need to help them through education and training, awareness of the specific health care needs of CSHCN, and they need to provide their systems of delivery so that EMS providers can provide recommendation to help them improve their systems of care to make their jobs easier. Based on the recommendations they used an information form that was developed by the AAP and they revised it a little to better meet the needs. The form is outdated now because CSHCN is rolling out a new care management system for CSHCN in 2016 to 2017. With the new system they hope to provide emergency health information. They considered copying the information on the form to a USB wrist band but their advisory board said that they could have problems with the hospitals using them as well as other security concerns. They decided to complete another needs assessment and they are requesting the help of EMSC Advisory Committee. They are hoping to have it developed and presented to the group for review. Ms. Hildreth spoke about a grant received by the WV State Extension office through the military to put together a book because military children were being sent everywhere each time their parents transferred bases. They also talked about foster kids who were being moved from home to home. It was a comprehensive book that kept their immunizations, photos, etc. in it. Mr. Rundle reported that when they updated the Care Notebook which also has from pre-natal, immunizations records, medical recorders, specialty care clinics, doctors, a lot of the information being discussed was included in the notebook which he reports foster care families are getting. Ms. Golden reported that the goal is to get it electronic so that families can provide their login information to give access to those records. Ms. Hildreth asked who would enter the information and Ms. Golden reported that the care coordination team would enter the provided information. Ms. Hildreth expressed concern for those areas in WV with little to no internet access which Ms. Golden acknowledged was a concern. Ms. Golden stated she would get the needs assessment to the committee and hopefully have results available at the next meeting. Ms. Golden reported that Dr. Rhoades, a member of the CSHCN medical advisory board, is adamant that both committees review the information that is going to be on the form. Dr. Lee Pyles reported that he had worked with Kay Propst on an idea of a "Passport Program". He stated that the summary mainly focused on what are the expected problems and what would be your immediate response. He reported that WV was piloting "Smart Cards" that was going to contain the information that the committee was talking about but he wasn't sure what happened to the program. Ms. Hildreth stated that she had a book on the Passport Program and she would get it to Ms. Golden.

### **TSN Updates** (Gail Drago)

Ms. Drago furnished the committee with a report from the Fairmont office of WV EMS TSN for the months July 1, 2014 thru June 30, 2015. She reported that the Fairmont office represents thirteen counties in North Central WV and that there are five (5) other WV TSN field offices throughout the state. Ms. Drago also provided a copy of the letter that EMS for Children sent out to the squads and to the hospitals, and a copy of the poster about the errors in pediatric drug doses that was sent to be put on each ambulance. All TSN offices are encouraging the training officers in each squad and the official agency representatives do an in-service on the errors in pediatric drug doses. She also reported that the paramedic program is about \$10,000 at Pierpont Community and Technical College, but she does not know how much the other paramedic programs are in other parts of the state. She reports that there was a time when federal funds paid for the class. She is glad that the WV EMS Advisory Council is looking further into that information.

### **Wrap-Up and Future Dates**

Ms. Hildreth reminded the committee that the next meeting is the annual meeting and it will be on December 9, 2015 from 10:00 to 2:00 at Stonewall Resort and the EMSC Advisory Committee will be reviewing by-laws and holding elections, etc. She is also going to be playing the "Safe Driving"

video and she will be inviting all of those who were interviewed in the video to attend the meeting for a small presentation to them.